

Office of Small and Disadvantaged Business Utilization (OSDBU)

FY 2017 Training Schedule

Along with our mission to ensure that small, small disadvantaged, 8(a), small women-owned, HUB-Zone and services-disabled veteran-owned small businesses are treated fairly and are provided an opportunity to compete and be selected for a fair amount of HUD's direct and indirect contract dollars, we are also committed to providing training to HUD staff involved in the procurement activities on the small business programs. Below is a list of our training opportunities for FY 2017.

Training	Description	Date	Comments
Small Business Subcontracting Program (FAR 19.7)	Provide guidance on how to review a Subcontracting Plan and subcontracting reports and ensuring contractors adhere to the approved subcontracting plan.	10/05/2016	Time: 2:00 PM – 3:00 PM (EST) Location: B180 (Live Webcast for Field Participation)
Market Research	Exploring the best marketing research method in decision-making and the role of market research.	04/26/2017	Time: 2:00 PM – 3:30 PM (EST) Location: B174 (Live Webcast for Field Participation)
Introduction to Small Business	Overview of procedures, usage and the small business roles in HUD's contracting activities.	04/27/2017	Time: 2:00 PM – 3:30 PM (EST) Location: B180 (Live Webcast for Field Participation)
8(a) Business Development Program and the 8(a) Partnership Agreement	Overview of the 8(a) business development program, requirements and responsibilities when utilizing the 8(a) program, and how to process 8(a) contract issues thru SBA.	5/10/2017	Time: 2:00 PM – 4:00 PM (EST) Location: B180 (Live Webcast for Field Participation)
Market Research	Exploring the best marketing research method in decision-making and the role of market research.	05/24/2017	Time: 2:00 PM – 3:30 PM (EST) Location: B174 (Live Webcast for Field Participation)
Women-Owned Small Business Federal Contract Program	Overview of the WOSB program, eligibility requirements, WOSBs vs. EDWOSBs, and WOSB/EDWOSB set-aside and sole source awards. Overview of the 8(a) program and processing 8(a) contracts.	05/25/2017	Time: 2:00 PM – 4:00 PM (EST) Location: B180 (Live Webcast for Field Participation)
Market Research	Exploring the best marketing research method in decision-making and the role of market research.	06/20/2017	Time: 2:00 PM – 3:30 PM (EST) Location: B174 (Live Webcast for Field Participation)

Understanding and using the Historically Underutilized Business Zone (HUBZone) Program	Overview of the professional concerns, requirements and utilization of HUBZone.	07/20/2017	Time: 2:00pm – 3:00pm (EST) Location: HUD Headquarters Brooke-Mondale Auditorium Suite A (Live Webcast for Field Participation)
Small Business Subcontracting Program (FAR 19.7)	Provide guidance on how to review a Subcontracting Plan and subcontracting reports and ensuring contractors adhere to the approved subcontracting plan.	tbd	
Contract Performance Assessment Reporting System (CPARS)	Overview of the policies and regulations governing CPARS, the CPARS Workflow, and CPARS Application functionality.	tbd	
Contract Bundling	Overview of procedural requirements, regulatory framework, and policy guidance associated with the practice of consolidating two or more contracts into a single prime contract. Will also examine the effects of contract bundling on small businesses.	tbd	